

NOTIFICATION

The 03rd September 2021

IHM/BTI/2021-22/590

SERVICE BYE-LAWS 2019: (Second Amendment) 2021

Amendment Two on No.TM/EA/2019/2188 dated 28th June 2019 - In exercise of the powers vested in the Memorandum of Association, Bye Laws, and Rules & Regulations, of the Institute of Hotel Management Catering & Nutrition, Society, Bathinda, Punjab the following rules are amended in the Service Bye Laws 2019 in Appendix 'B' - Clause No. 4.2, and Clause (7) (C) "Period of Probation" as approved in its 25th meeting of Board of Governors, namely

1. (1) These Rules may be called IHMCN Society Bathinda Service Bye-Laws – 2019 (Second Amendment), 2021.
- (2) They shall come into force on and with effect from the date of their notification.
2. In the IHMCN Society Bathinda Service Bye-Laws – 2019 Appendix 'B' Clause No. 4.2, the following clause shall be substituted namely:-

In making promotions to Group 'A', 'B' and 'C' the Departmental Promotion Committee will consist of;

I	Special Secretary –cum-Director Department of Tourism, Government of Punjab	Chairperson
II	Deputy Secretary / Director / Joint Director, Department of Tourism, Government of Punjab	Member
III	Assistant Controller, Finance & Accounts, Department of Tourism, Government of Punjab	Member
IV	Director, Technical Education or any Nominee appointed by his/her as special invitee	Member
V	One officer from the Department of Welfare of Scheduled Castes & Backward Classes, Punjab	Member
VI	Principal IHM, Bathinda	Member/ Secretary

3. In the IHM, Bathinda Service Bye-Laws – 2019 Clause 7 (C) Period of Probation, the following clause shall be substituted namely:-

Clause	Approved - Amended Provision
7(C) (1)	<p>A person appointed to any post in the service in:-</p> <p>i) Teaching Post shall remain on probation for a period of two years, if recruited by direct appointment and one year if appointed otherwise.</p> <p>ii) A person appointed to any post in the service in Non-Teaching Post shall remain on probation for a period of three years, if recruited by direct appointment and one year</p>

	<p>if appointed otherwise. Provided that.-</p> <p>(a) Any period, after such appointment, spent on deputation on a corresponding or a higher post shall count towards the period of probation;</p> <p>(b) In the case of an appointment by transfer, any period of work on an equivalent or higher rank, prior to appointment to the Service, may in the discretion of appointing authority, be allowed to count towards the period of probation;</p> <p>(c) Any period of officiating appointment to the Service shall be reckoned as period spent on probation; and</p> <p>(d) Any kind of leave not exceeding six months, during or at the end of period of probation, shall be counted towards the period of probation.</p>
7(C) (2)	<p>If, in the opinion of the appointing authority the work of or conduct of a person during the period of probation is not satisfactory or if he has failed to pass the departmental examination, if any prescribed in service rules</p> <p>i) A person appointed to any post in the service in Teaching Post shall remain on probation for a period of three years including extension, if recruited by direct appointment and two years if appointed otherwise.</p> <p>ii) A person appointed to any post in the service in Non-Teaching Post shall remain on probation for a period of four years including extension period, if recruited by direct appointment and two years if appointed otherwise.</p> <p>(a) if such person is recruited by direct appointment, dispense with his services, or revert him to a post on which he held lien prior to his appointment to the Service by direct appointment; and.</p> <p>(b) if such person is appointed otherwise-</p> <p>i) revert him to his former post; or</p> <p>ii) deal with him in such other manner as the terms and conditions of the previous appointment permit</p>
7(C)(3)	<p>On the completion of the period of probation of a person, the appointing authority may-</p> <p>i) Teaching Staff- Provided that the total period of probation including extension, if any, shall not exceed Three years, if recruited by direct appointment, and two years of appointed otherwise.</p> <p>ii) Non-Teaching staff- Provided that the total period of probation including extension, if any, shall not exceed four years, if recruited by direct appointment, and two years of appointed otherwise.</p> <p>(a) if his work and conduct has in its opinion been satisfactory-</p> <p>i) confirm such person, from the date of his appointment or from the date he completes his period of probation satisfactorily, if he is not already confirmed; or</p> <p>ii) declare that he has completed his probation satisfactorily, if he is already confirmed; or</p> <p>(b) if his work or conduct has not been in its opinion, satisfactory or if he has failed to pass the departmental examination, if any, specified in the Service Rules:-</p> <p>(i), dispense with his services, if appointed by direct appointment or if appointed otherwise revert him to his former post, or deal with him in such other manner as the terms and conditions of his previous appointment may permit;</p> <p>(ii) extend his period of probation and thereafter pass such order as it could have passed on the expiry of the period of probation as specified in sub-clause(1);</p>

-Sd-
 Secretary
 IHMCN Society Bathinda