

INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY & APLIED NUTRITION

Industrial Growth Center, Mansa Road, Bathinda (Punjab) – 151001

(Established by Govt. of Punjab, Department of Tourism)

Tel No. 0164-2430454,24306454

E-mail: www.ihmbti@gmail.com , Web Site: www.ihmbti.com

Letter No. IHM/BTI/2018-19/1457

Date: 11.02.2019

LIMITED QUOTATION/ BID

Sealed Limited Quotation/Bids are invited from authorized distributor/dealers for Supply of “Whole-Wheat Flour (Atta)” on Rate Contract Basis, from 18/2/2019 to 31/07/2019 at the Institute Campus as per the following specifications:-

Sr. No.	Items, Model & Specification	Estimated Quantity	Unit	Qty
1.	Whole-wheat Flour Brand: Aashirvaad – Sudh Chakki Atta Manufacturer: ITC Pack Size: 10 Kg	As per requirement during the offer duration. (Approx. 400Kg)	Kg	10 Kg pack

The Limited Quotation/Bid to be submitted in a sealed cover as per the following schedule of critical date & time.

Publish Date	12/02/2019 10.00 A.M	Bid submission start date	12/02/2019 11.00 A.M
Document download start date	12/02/2019 10.00 A.M	Bid submission closing date	18/02/2019 11.00 A.M
Seek Clarification start date	12/02/2019 10.00 A.M	Bid Opening date	18/02/2019 03.00 P.M
Seek Clarification End date	15/02/2019 03.00 P.M		

The Principal IHM Bathinda reserves the right to accept/reject any or all offers without assigning any reason thereof.

Sd/
Principal
IHM Bathinda

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1.	Whole-wheat Flour Brand: Aashirvaad – Sudh Chakki Atta Manufacturer: ITC Pack Size: 10 Kg	As per requirement during the offer duration. (Approx. 400Kg)	Kg	10

1. The Limited quotation/bid to be submitted in a sealed cover super scribed as “Quotations for – Whole-wheat Flour (Atta)” and addressed in favour of:-

To
The Principal, Institute of Hotel Management,
Catering & Nutrition,
Growth Industrial Area, Mansa Road, Bathinda
(Punjab) – 151001.

2. The Limited Quotation/Bid to be submitted in a sealed cover as per the following schedule of critical date & time.

Publish Date	12/02/2019 10.00 A.M	Bid submission start date	12/02/2019 11.00 A.M
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Seek Clarification End date	15/02/2019 03.00 P.M		

3. No separate acknowledgement will be made. Quotation/Bidder sending the Limited Quotation/Bid through Regd. Post or by hand shall ensure that the Limited Quotation/Bid reach the Institute well within the stipulated time. The Institute will not be responsible for the postal delays, if any. The Limited Quotation/Bid shall be opened as per the above schedule in presence of parties/ representative / signatory of the supplier who wish to be present.

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4. The rate should be all inclusive of all taxes, transportation, installation, packing material, charges, etc. No other charges will be paid.
5. The offer should be kept valid till the period mentioned above, during which period no revision/amendment in prices will be accepted.
6. Institute, reserves the right with itself to increase or decrease of quantity of item from the offer at any time.
7. Award is made to those bidder/bidders whose responsive bid is determined to be lowest evaluated bid and who meets the appropriate specification of the material given in this offer document.
8. The rates should be quoted preferably on the letter head of firm. A copy of the bid document duly self-signed on each page as a proof of acceptance of terms and conditions thereof submitted.
9. The material must be supplied F.O.R. Institute premises at Industrial Growth Area, Mansa Road, and Bathinda. The delivery of the material must be made as and when required by the institute as per supply order.
10. TDS is deductible as applicable.
11. The payment will be made by Account payee cheque drawn on IDBI Bank upon receipt of the goods as per order and specification & in good condition or NEFT/RTGS, as per the details to be provided by the Limited Quotation/Bidder.
12. All rights of rejection/acceptance wholly or partly, any or all Limited quotation/Bidders are reserved with the Principal/Secretary of the Institute. The acceptance/rejection of a Limited quotation/Bid will rest with the Principal, Institute of Hotel Management BATHINDA who does not bind himself to accept the lowest Limited quotation/Bid and reserves himself the authority to reject any or all of the Limited quotation/Bid received without assigning any reason.
13. The Limited quotation/Bid in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
14. Dispute, if any, would be subject to Bathinda jurisdiction.

Sd/
Principal
IHM Bathinda

Authorized Signatory _____ Dated _____

Name & Designation _____

Name of the Firm _____

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Official Seal/ Rubber Stamp _____

“LETTER HEAD OF THE BIDDER/FIRM ”
Technical Bid

Detail of Limited Quotation/Bidder: Checklist of the details to be furnished by the Limited Quotationer /Bidder (prequalification criteria) Each Limited Quotationer / Bidder has to meet the following minimum eligibility criteria

A) Details to be submitted: -

S.no	Particulars	Detail	Attached Yes / No
1	Name and nature of the Organization & Authorized signatory with designation, Contact No. e-mail etc		
2	Bank Account No. & Bank Branch (A cancelled Cheque bearing the details of the account number and bank IFSC code)		
3	Earnest money deposit (EMD)	Nil	
4	Bid fee	Nil	

B) Pre qualification criteria

Self attested Copy of Certificate to be attached, failing which the bid will be disqualified and not be considered.

S.No.	Particulars	Detail	Attached Yes / No
	Pan No.		
	GSTN No.		

Disqualification :- The proposal is liable to be disqualified in the following cases or in case the quotationer /bidder fails to meet the bidding requirements:

- A. The proposal is conditional or has deviations from the terms and conditions of this limited quotation /bid document.
- B. Proposal is received in incomplete form & after due date & time.
- C. Proposal does not meet the minimum requirements/Pre-qualification criteria specified in the Limited quotation/ bid document.
- D. Proposal is not accompanied by all the requisite documents. The bidders should attach the self attested copy of :
 - i. PAN No.
 - ii. GSTN No.
- E. The quotationer /Bidder is under a declaration of ineligibility / banned / blacklisted by any State or Central Government / any other Government institutions in India for any reason as on last date of submission of the Bid.

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I have carefully read and understood all the terms & conditions of the bid document and accept/undertake to abide by them

Authorized Signatory _____ Dated _____

“LETTER HEAD OF THE BIDDER/FIRM”

Name & Designation _____

Name of the Firm _____

Official Seal/ Rubber Stamp _____

**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY & APLLIED NUTRITION, BATHINDA
FINANCIAL BID**

QUOTATION FOR SUPPLY OF “Whole-Wheat Flour (Atta) in IHM, BATHINDA on Rate Contract Basis

S.no	Items, Model & Specification	Quantity	Rate Per unit in Rs. (in Figures)	Rate Per unit in Rs. (in words)
1	Whole-wheat Flour Brand: Aashirvaad – Sudh Chakki Atta Manufacturer: ITC Pack Size: 10 Kg	10 Kg Pack		

NOTE

In case of any discrepancy between the rates in figures and that in words, the rates in words will be accepted as correct.

I have carefully read and understood all the terms & conditions of the bid document and accept/undertake to abide by them.

Authorized Signatory _____ Dated _____

Name & Designation _____

Name of the Firm _____

Official Seal/ Rubber Stamp _____

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