

To  
The Principal  
Institute of Hotel Management  
Bathinda

**Sub: Application for Refund of Caution Money**

I have completed / relinquished my study at IHM Bathinda. Please arrange to refund me the caution money.

Institute Caution Money

Hostel Caution Money

<b>Name</b>	
<b>Father's/Guardian's Name</b>	
<b>NCHMCT Roll No.</b>	
<b>Course</b>	<b>B.Sc H&amp;HA / Dip in FP / F&amp;B / HK / FO / Bakery</b>
<b>Hosteller / Day Scholar</b>	
<b>Year of Admission</b>	
<b>Year of Passing</b>	
<b>Address</b>	
<b>Contact No.</b>	
<b>Current Job and Organisation</b>	

**Bank Details for the purpose of payment:**

Bank Account Number \_\_\_\_\_

Bank Name & Branch \_\_\_\_\_

IFSC Code \_\_\_\_\_

I hereby certify that:

- i) I have submitted my "No Due Form" at the time of Final Term End Examination.
- ii) I have pasted Revenue Stamp on the space provided in the form.
- iii) I am aware that "No Claim whatsoever will be entertained after three years of passing the degree course"

I hereby declare that information given above is correct to the best of my knowledge and belief. The caution money may be refunded to me after deducting dues (if any).

Signature of Applicant \_\_\_\_\_

Date: \_\_\_\_\_

**Advance / Pre-Receipt**

Received Rs. \_\_\_\_\_

(In Words \_\_\_\_\_) towards the  
refund of caution money.

Dated \_\_\_\_\_

Enclosure:

- Copy of Identity Proof (PAN Card / Voter Card / Driving License, etc)
- Copy of Bank Passbook / Cancelled Cheque

Affix a Revenue  
Stamp here &  
Sign on it.