

Industrial Growth Centre, Mansa Road , Bathinda (Punjab).

Email: ihmbti@gmail.com, aoihmbti@gmail.com

E- TENDER FOR PROCUREMENT OF PROVISION & GROCERY ITEMS

Tender Notification No :	IHM/BTI/2022/ 450
Tender Notification Date:	11.04.2022
Nature of work :	Signing of an <u>Annual Rate Contract</u> for supply of Provision and Grocery Items for IHM, Bathinda.
Cost of the tender document:-	Rs. 200/- only (Rs. Two Hundred Only) {Non refundable, under any circumstances}.
EMD Amount :	Rs. 20,000/- only (Rupees Twenty Thousand Only) <i>{Refundable to the Non-successful bidders, without any type of interest or other charges}</i> <i>However, It will be converted in Performance security in case of successful tenderer and will be returned after successful completion of the contract period.</i>
Period of the Contract	w.e.f. From the date of signing of Agreement to 31ST of March 2023. Further extendable subject to mutual consent of both the parties.
Date of start of downloading of tender documents:-	from the website http://www.tenderwizard.com/IHM
Website for downloading of the tender document:-	http://www.tenderwizard.com/IHM
Last date for downloading of the tender document:-	<u>25/04/2022 up to 12.30 pm</u>
Last date & Time for submission of the tender documents:-	<u>25/04/2022 up to 1.30 pm</u>
Date of opening of the Tender documents:-	<u>25/04/2022 (at 2.30 p.m.)</u> in the PRINCIPAL OFFICE OF THE IHM, BATHINDA
Address for the submission :	PRINCIPAL INSTITUTE OF HOTEL MANAGEMENT INDUSTRIAL GROWTH CENTRE MANSA ROAD, BATHINDA.
Important Note	1. Tenderers intending to participate in this Tender are required to get enrolled on the portal http://www.tenderwizard.com/IHM Enrolment on the above mentioned Portal is mandatory.

Signatures of the Bidder _____ (with his/her stamp)

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	<p>2. Tender documents are also available in our website www.ihmbti.com but for participation of purposed bidder, he/ she have to go through website. http://www.tenderwizard.com/IHMs. Note: Corrigendum / Addendum / Amendments / Clarification, etc. with respect to the above, if any, shall be posted in Institute website as above. Bidders are advised to visit the Institute website regularly. No separate advertisement shall be published in the Newspaper in this regard.</p> <p>3. The tenderers have to digitally sign their bids before submitting the bids hashes online thus the tenderers are advised to obtain Digital Certificates. The Bidders may contact technical support should be follows NAME 011-49424365, 09455128024 Email ID: twhelpdesk746@gmail.com for obtaining Class - III Digital Signature Certificates and get registration.</p> <p>4. A copy of the tender is required to be submitted in a sealed envelop physically and must be uploaded on e-tendering portal : http://www.tenderwizard.com/IHM as per dates Indicated in Key Dates.</p>
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SCOPE OF SUPPLY

E-tenders are invited from **General Merchants/ Manufacturers/Sole agents/distributors/ Suppliers/ Firms/ Proprietor etc.** for signing an **Annual Rate Contract** for a period of **ONE YEAR** that may be further extendable subject to the mutual consent of both the parties, for supply of following **PROVISION AND GROCERY ITEMS**, based on the demand generated by the Institute, from time to time:-

Sr. No.	Name of items	Name of Brands	Unit
1.	Wholewheat Flour (Atta)	Nirala Bhog/Vishwas/Pure Gold	Kg
2.	Wholewheat Flour (Shudh Chakki Atta)	Aashirwad	kg
3.	Maida	Shaktibhog/Rajdhani/Dawat	KG
4.	Besan	Shaktibhog/Rajdhani/Dawat	KG
5.	Makki Ka Atta	Superior Quality, FSSAI Approved	KG
6.	Rice (Basmati)	India Gate Feast Rozzana/Dawat	KG
7.	Rice Mongra	Kaka Bhai/ Haveli/India Gate	KG
8.	Amul Moti Milk	Amul 500ml pack	PKT
9.	Khoya	Superior Quality, FSSAI Approved	KG
10.	Pao	Bonn/ Kitty 350gm pack	PKT
11.	Poha	Victory/ Shaktibhog/Rajdhani	KG
12.	Suji	Rajdhani/Shaktibhog/Dawat	KG
13.	Dalia	Shaktibhog/Rajdhani/Dawat	KG
14.	Sugar	Superior Quality, FSSAI Approved	KG
15.	Castor Sugar	Solar	KG
16.	Icing Sugar	Solar	KG
17.	Jaggery	Superior Quality, FSSAI Approved	KG
18.	Sugar Cube	Daurala/Trust 500 gm pack	Pack
19.	Cornflour	Wiekfield 500gm Pkt	Pkt
20.	Channa - Black	Superior Quality, FSSAI Approved	KG
21.	Channa - White (Large)	Superior Quality, FSSAI Approved	KG
22.	Dal - Arhar	Superior Quality, FSSAI Approved	KG
23.	Dal - Channa Moti	Superior Quality, FSSAI Approved	KG
24.	Dal - Maah Chhika	Superior Quality, FSSAI Approved	KG
25.	Dal - Maah Sabat	Superior Quality, FSSAI Approved	KG
26.	Dal - Masoor	Superior Quality, FSSAI Approved	KG
27.	Dal - Masoor Sabat	Superior Quality, FSSAI Approved	KG
28.	Dal - Moong Split	Superior Quality, FSSAI Approved	KG
29.	Dal - Moong Sabat	Superior Quality, FSSAI Approved	KG

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30.	Dal - Moong Washed	Superior Quality, FSSAI Approved	KG
31.	Dal - Urad Dhuli	Superior Quality, FSSAI Approved	KG
32.	Rajmah (Chitra)	Superior Quality, FSSAI Approved	KG
33.	Frozen American Corn	Safal 1 Kg Pack	Pkt
34.	Refind Soyabean Oil	Fortune/Ginni/Dalda 1 Liter pack	PKT
35.	Refind Soyabean Oil	Fortune/Ginni/Dalda 15 ltr Tin	TIN
36.	Vanaspati	Dalda/Gagan 1 ltr pack	Pkt
37.	Mustard Oil	Fortune/Dalda/ 1 Liter Bottle	Bottle
38.	Olive Oil	Figaro 200ml Tin	Tin
39.	Salad Oil	Solar 500 ml Bottle	Bottle
40.	Sesame Oil	Superior Quality, FSSAI Approved	LTR
41.	Groundnut Oil	Gagan 1 Liter pack	LTR
42.	Coconut Oil	Parachute edible 500ml Pack	Bottle
43.	Achar - Mix	Spicy/Tops/Morton 5 Kg Pack	BOX
44.	Achar - Mix	Spicy/Tops/Morton 500 gm Pack	Pack
45.	Ajwain	Superior Quality, FSSAI Approved	Kg
46.	Almonds - Giri	Superior Quality, FSSAI Approved	Kg
47.	Aluminum Foil	Hindalco 72 meter pack	Roll
48.	Amchoor Powder	MDH / Everest (100 Gm Pkt)	Pkt
49.	Anardana (Whole)	Superior Quality, FSSAI Approved	KG
50.	Apricot - Dry	Superior Quality, FSSAI Approved /Tulsi 500 gm pkt	Pkt
51.	Asafoetida (Heeng)	MDH/Everest (10 gm pack)	Pack
52.	Baking Powder	Weikfield 100gm Pack	Bottle
53.	Basil - Dry	Solar 40 gm Pack	Bottle
54.	Bay Leaf	Superior Quality, FSSAI Approved	Kg
55.	Biscuit	Good day 200 gm pack	PKT
56.	Biscuit	Hide and Seek	PKT
57.	RUSK (400gm)	Magan (Suji Rusk)	Pkt
58.	Black Cardamom	Superior Quality, FSSAI Approved	KG
59.	Black Pepper corn whole	Superior Quality, FSSAI Approved	Kg
60.	Black Pepper Powder	MDH / Everest 100 gm pack	Pkt
61.	Black Salt	Solar/Keya 150 gm pack	Pkt
62.	Bread (400gm)	Kitty / Bonn 400gm pack	Pkt
63.	Bread Improver	Tower	KG
64.	Bread Crumbs	Kitty / Bonn / Cremica	Kg
65.	Butter Chiplets	Amul/Brittania/Verka (10chippet pack)	Pack
66.	Butter	Amul/Brittania/Verka 100 gm pack	Pack
67.	Butter (white)	Superior Quality, FSSAI Approved 100 gm pack	Pack

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68.	Butter Paper	Superior Quality (1 pcs)	Pcs
69.	Cake Gel	Nugel/Rich	Kg
70.	Cake base (9 inch)	Disposable 9 inch.	Pcs
71.	Cashewnut - Roasted	Superior Quality, FSSAI Approved	Kg
72.	Cashewnuts - Broken 1/4	Superior Quality, FSSAI Approved	Kg
73.	Chana Masala	MDH / Everest 100 gm pack	Pkt
74.	Chat Masala	MDH / Everest 100 gm pack	Pkt
75.	Chinese Tasting Salt	Superior Quality, FSSAI Approved	Kg
76.	Cheese Slices	Brittannia /amul 200 gm pack	Pkt
77.	Cheese Tin	Brittannia /Amul 400 gm Tin	Tin
78.	Cheese Pizza (Mozerella)	Amul 200 gm pack	Pkt
79.	Chocolate - Dark	Morde/2m CocoA 500 gm pack	Pkt
80.	Chocolate - White	Morde/2m CocoA 500 gm pack	Pkt
81.	Chocolate Chips	Superior Quality, FSSAI Approved	KG
82.	Cinnamon	Superior Quality, FSSAI Approved	Kg
83.	Clean wrap	Superior Quality (400 mtr)	Roll
84.	Clove	Superior Quality, FSSAI Approved	Kg
85.	Cocoa Powder	Weikfeild 150 gm pack	Bottle
86.	Coconut Powder	Kamal/Dhan Laxmi	Kg
87.	Coffee Powder	Nestle 200 gm pack	PKT
88.	Coriander Powder	MDH / Everest/Catch (500gm)	Pkt
89.	Coriander Seed	Superior Quality, FSSAI Approved	KG
90.	Cornflakes	Mohan/Morton 500 gm pack	Pkt
91.	Crush - Strawberry	Mala brand 750 gm Bottle	Bottle
92.	Cumin Powder	MDH / Everest 100 gm pack	Pkt
93.	Cumin seeds	Victory (100 gm)	Pkt
94.	Custard Powder	Weikfied 500 gm pack	Pkt
95.	Capers	Superior Quality, FSSAI Approved (100gm)	Bottle
96.	Deghi Mirch Powder	MDH / Everest 100 gm pack	PKT
97.	Disposable Glass(65ml)	Paper 100 Pcs pack	Pkt
98.	Disposable Glass(150ml)	Paper 100 Pcs pack	Pkt
99.	Disposable Gloves	Superior Quality (100 pcs)	Pkt
100.	Disposable surgical gloves	Superior Quality (1 pair)	Pair
101.	Disposable silver paper Plates (7 inch)	Paper 100 Pcs pack	Pkt
102.	Disposable Plates - Big	Thermocol 100 Pcs pack	Pkt
103.	Disposable Spoon(12 cm)	Wooden 100 Pcs pack	Pkt
104.	Disposable bowl (5")	Sal leaf 100 Pcs pack	Pkt
105.	Dijin Mustard	Superior Qulaity, FSSAI Approved	Bottle

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		(200gm)	
106.	Essence (Butter Scotch)	Bush (500 ml Bottle)	Bottle
107.	Essence (Lemon)	Bush (500 ml Bottle)	Bottle
108.	Essence (Pineapple)	Bush (500 ml Bottle)	Bottle
109.	Essence (Strawberry)	Bush (500 ml Bottle)	Bottle
110.	Essence (Vanilla)	Bush (500 ml Bottle)	Bottle
111.	Fennel Seeds	Victory (100 gm)	Pkt
112.	Fenugreek Seed	Superior Quality, FSSAI Approved	Kg
113.	Fresh Cream	Amul 1 liter Pack	Pkt
114.	Fresh Cream	Amul 250 gm Pack	Pkt
115.	French Mustard	Funfoods 300 gm bottle	Bottle
116.	Garam Masala	MDH / Everest/Catch (500gm)	Pkt
117.	Gelatin - Green	Solar 30gm Pack	Pkt
118.	Gelatin - Red	Solar 30gm Pack	Pkt
119.	Glaze Cherry	Superior Quality, FSSAI Approved (1 kg)	Pkt
120.	Glaze Gel	Nugal / Rich (2 kg)	PKT
121.	Gluten Powder	Superior Quality, FSSAI Approved (1 kg)	Kg
122.	Green Cardamom 8MM	Superior Quality, FSSAI Approved	Kg
123.	Green Tea Bags	Lipton/Tetley (25bag Pack)	Pkt
124.	Hair net cap	100 pcs pack	Pkt
125.	Honey	Dabur 500gm Bottle	Bottle
126.	Jalepeno (500gm)	Fssai Approved 500gm Bottle	Bottle
127.	Jam - Mixed Fruit	Kissan/Tops/Cremica/Morton 500gm Pack	Bottle
128.	Jam - Mixed Fruit	Kissan/Tops/Cremica/Morton 5kg Pack	box
129.	Juice Tetra Pack	Real/Tropicana 1 liter pack	Ltr
130.	Jutt Dry Coconut	Superior Quality, FSSAI Approved	Kg
131.	Juice Tetra Pack	Real/Tropicana/Morton(200ml)	pack
132.	Kalonji	Superior Quality, FSSAI Approved (100 gm)	Pkt
133.	Kashmiri Red Chilli Powder	MDH / Everest 100gm Pack	Pkt
134.	Kasoori Methi	MDH / Everest 25gm Pack	PKT
135.	Kasoori Methi	MDH 1Kg Pack	PKT
136.	Kewra Water	Dabur 250ml Bottle	Bottle
137.	Soda	Catch/Kinley/Bisleri 750ml Bottle	Bottle
138.	Khus-Khus	Superior Quality, FSSAI Approved	Kg
139.	Lemon Juice	Dabur /Solar 250ml Bottle	Bottle
140.	Liquid Glucose	Superior Quality, FSSAI Approved (1 kg)	Pkt
141.	Macaroni	Bambino 900 gm Pack	Pkt

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142.	Mace (Javitri)	Superior Quality, FSSAI Approved	Kg
143.	Magaz - Mote	Superior Quality, FSSAI Approved	Kg
144.	Makhane	Superior Quality, FSSAI Approved	Kg
145.	Margarine Cookies	Amrit 15Kg Pack	Box
146.	Margarine Pastries	Amrit 15Kg Pack	Box
147.	Matchbox	Homelight 100gm Pack	Pkt
148.	Mayonnaise Eggless	Cremica/Del Monte 1Kg Pack	Kg
149.	Milk Powder	Nestle Everyday 400 gm Pack	Pkt
150.	Bottled Water	Bisleri/Kinley 1 Liter Bottle	Bottle
151.	Bottled Water	Bisleri/Kinley 200ml Bottle	Pcs
152.	Mitha Soda	Superior Quality, FSSAI Approved(100 gm)	Pack
153.	Muffin Paper	Superior Quality, FSSAI Approved (50 pcs)	Pack
154.	Mustard Powder	Solar 100gm Pack	Pkt
155.	Mustard Sauce	Cremica/Fun Food 500ml Bottle	Bottle
156.	Mustard Seeds - Black	Superior Quality	KG
157.	Noodle 800gm	Mama / Chings/Tops 800gm Pack	Pkt
158.	Noodle 400 gm	Mama / Chings/Tops 400gm Pack	Pkt
159.	Nutmeg	Superior Quality, FSSAI Approved	Kg
160.	Olive - Black	Del Monte/Siracco (450 gm Bottle	Bottle
161.	Olive - Green	Del Monte/Siracco (450 gm Bottle	Bottle
162.	Parle – G biscuit (7 pcs)	Parle G 24.5gm pack	Pkt
163.	Oregano	Solar/Keya 40 gm Pack	Bottle
164.	Parmesean cheese	Kraft 227gm Pack	Bottle
165.	Pasta Farfalle (colour	Barilla/Del Monte 500gm Pack	Pkt
166.	Pasta Farfalle (plain) 500 gm	Barilla/Del Monte 500gm Pack	Pkt
167.	Pennee pasta	Barilla/Del Monte 500gm Pack	Pkt
168.	Pasta Shell	Barilla/Del Monte 500gm Pack	Pkt
169.	Pasta -Spaghetti	Barilla/del monte 500gm Pack	Pkt
170.	Papad	Lizzat/Bikaji 200gm Pack	Pkt
171.	Paper Chef Caps	Superior Quality,	Pcs
172.	Paper Napkin (Big)	Superior Quality, 50Pc Pack	Pkt
173.	Paper Napkin (Small)	Superior Quality, 50Pc Pack	Pkt
174.	Paprika	Solar/Keya 50gm Pack	Bottle
175.	Parsley	Solar/Keya 25gm Pack	Bottle
176.	Peanuts shelled	Superior Quality, FSSAI Approved	Kg
177.	Pencil Cell	Nippo / Everyday AA	Pcs
178.	Pinenuts - peeled	Superior Quality, FSSAI Approved	KG
179.	Pistachio, Peeled	Superior Quality, FSSAI Approved	Kg

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180.	Pepsi /Coke/Sprite	Branded MRP 2Liter Bottle	Bottle
181.	Rai (Mustard seed)	Superior Quality, FSSAI Approved	Kg
182.	Raisin	Superior Quality, FSSAI Approved	Kg
183.	Red Chilli (Whole)	Guntur	KG
184.	Red Chilli Powder	MDH / Everest/Catch (500gm)	Pkt
185.	Roohahza	Hamdard (750ml)	Bottle
186.	Rose Water	Dabur (250 ml)	Bottle
187.	Rosemary	Solar/Keya 25 gm Pack	Bottle
188.	Sabudana	Superior Quality, FSSAI Approved	Kg
189.	Saffron	Everest/MDH 1gm Pack	Gm
190.	Salt	TATA 1 Kg Pack	Kg
191.	Sambar Masala	MDH / Everest 100gm Pack	Pkt
192.	Sauce - Capsico	Dabur 60ml Bottle	Bottle
193.	Sauce - Green Chilli	Tops /Morton 700ml Bottle	Bottle
194.	Sauce - Red Chilli	Tops /Morton 700ml Bottle	Bottle
195.	Sauce - Soya	Tops /Morton 740ml Bottle	Bottle
196.	Sauce-Soya	Kikkomon 1 liter Bottle	Bottle
197.	Sauce – Fish sauce	Chings 200ml Bottle	Bottle
198.	Sauce-Oyster(500gm)	Superior Quality, FSSAI Approved 500gm Bottle	Bottle
199.	Sauce - Sweet Chilly	Chings 200gm Bottle	Bottle
200.	Sauce - Tomato Doy Pack	Cremica/Morton 1 Kg Pack	Bottle
201.	Sauce - Worcestershire	Lea and Perrins 150ml Bottle	Bottle
202.	Sauce - Worcestershire	Weikfield 200gm Bottle	Bottle
203.	Sauce- Tabasco	Mcilhenny 60ml Bottle	Bottle
204.	Sauce-Black Beans(225gm)	Superior Quality, FSSAI Approved 225 gm Bottle	Bottle
205.	Sauce-Schezwan(250gm)	Superior Quality, FSSAI Approved 250 gm Bottle	Bottle
206.	Sauce-Hoisin(225gm)	Superior Quality, FSSAI Approved 225 gm Bottle	Bottle
207.	Sundried Tomato(100gm)	Superior Quality, FSSAI Approved 100 gm Bottle	Bottle
208.	Saunth (Ginger Powder)	Catch/MDH/ Everest 100gm Pkt	Pkt
209.	Sesame Seeds - White	Superior Quality, FSSAI Approved	Kg
210.	Vermicili (sevian)	Bambino 900gm Pkt	Pkt
211.	Shahi Jeera	Superior Quality, FSSAI Approved (100gm)	Pkt
212.	Silver Balls	Superior Quality, FSSAI Approved	PKT
213.	Silver Foil (Warq)	Superior Quality, FSSAI Approved	Pkt
214.	Soyabean Granules	Ruchi Nutrala/MDH 1Kg Pack	PKT

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215.	Soyabean Chunks	Ruchi Nutrala/MDH 1Kg Pack	Pkt
216.	Star Anise	Superior Quality, FSSAI Approved	Kg
217.	Sultana (Munakka)	Superior Quality, FSSAI Approved	Kg
218.	Sugar paste	Superior Quality, FSSAI Approved	Kg
219.	Tamarind (Seedless)	AGMARK / A Plus /J.K (200gm)	Pkt
220.	Tea Bags	Taj Mahal/Tetley 25bag Pack	Box
221.	Tea Leaves CTC	Tata/Tazza /Red label 1Kg Pack	Kg
222.	Thyme	Solar 30gm Pack	Bottle
223.	Tarragon(14gm)	Solar 14gm Bottle	Bottle
224.	TIN - Baby corn	KAYTIS/ FSSAI Approved /Morton 450Gm Tin	Tin
225.	TIN - Cherry	KAYTIS/ FSSAI Approved /Morton 450Gm Tin	Tin
226.	TIN - Chocolate Drinking	CADBURY 100gm Pack	pack
227.	TIN - Fruit Cocktail	KAYTIS/Morton/ FSSAI Approved 800gm Tin	Tin
228.	TIN - Gherkin	KAYTIS/Morton/ FSSAI Approved 800gm Tin	TIN
229.	TIN – Condensed Milk	Nestle Milkmaid 400gm Tin	Tin
230.	TIN - Mushroom	KAYTIS/Morton/ FSSAI Approved 800gm Tin	Tin
231.	TIN - Pineapple Slice	KAYTIS/Morton/ FSSAI Approved 800gm Tin	TIN
232.	TIN - Sweet Corn	KAYTIS/Morton/ FSSAI Approved 450gm Tin	TIN
233.	TIN - Tomato Puree	KAYTIS/Morton/ FSSAI Approved 800gm Tin	TIN
234.	Toothpick	Wooden 250 stick 5cm Pack	Pkt
235.	Turmeric	Catch/MDH/EVEREST (500 gm)	Pkt
236.	Tutti Frutti	Superior Quality, FSSAI Approved	Kg
237.	Vinegar – Balsamic(370ml)	Superior Quality, FSSAI Approved 370ML Bottle	Bottle
238.	Vinegar - Red Wine	Superior Quality, FSSAI Approved 1Lit Bottle	Bottle
239.	Vinegar – Synthetic(700ml)	Superior Quality, FSSAI Approved 700ml Bottle	Bottle
240.	Vinegar - White Wine	Superior Quality, FSSAI Approved 1Lit Bottle	Bottle
241.	Walnut (Giri)	Superior Quality, FSSAI Approved	kg
242.	Whip topping	Rich 1 ltr	ltr
243.	White Pepper Powder	MDH / Everest (100 gm)	pkt
244.	Yeast (Dry Activated Vaccum Packed)	Superior Quality, FSSAI Approved 500	pkt

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		gm	
245.	BROOM-BAANS (JHARU)	BRANDED DEP	pcs
246.	BROOM-PHOOL (JHARU)	BRANDED DEP	pcs
247.	Window Cleaner	Colin/clean mate 500ML Pack	Bottle
248.	COB WEB BRUSH	BRANDED	Bottle
249.	DUSTER Cloth	SUPERIOR QUALITY,	PCS
250.	Duster cloth yellow	SUPERIOR QUALITY,	PCS
251.	DRY MOP	RAJDHANI	Pcs
252.	DRY MOP REFILL	SUPERIOR QUALITY,	PCS
253.	DETTOL SOAP SMALL	DETTOL 75gm	Pcs
254.	Liquid hand Wash	Dettol/lifebuoy /fem 200ml Bottle	PCS
255.	Liquid hand wash refill	Dettol/lifebuoy /fem 1 Liter Refil	Pkt
256.	GARBAGE BAG (LARGE)	SUPERIOR QUALITY,	Kg
257.	Hand Sanitizer	Branded 500ml Bottle	Bottle
258.	HARPIC	HARPIC 500 ml Pack	Bottle
259.	HIT SPRAY(625ml)	BAYGON/Mortin/Hit 625ml Pack	Bottle
260.	NAPTHELENE BALLS	SUPERIOR QUALITY, FSSAI Approved (100 gm)	Pkt
261.	ODONIL	ODONIL 50gm pack	Pcs
262.	PHYNLE (BLACK)	TRISHUL/GAINDA 450ml	Bottle
263.	ROOM FRESHNER	AMBI PURE/GODREJ/Lia (270 ml)	Bottle
264.	Wiping Cloth	Superior Quality (1mtr/pcs)	Pcs
265.	Room Fresher	Air pocket Godrej	Pcs
266.	Scotch brite Scrub Pad	Scotch brite 20gm	Pcs
267.	Scotch brite Scrub Sponge	SCOTCH BRITE 20gm	Pcs
268.	Surf Excel	SURF EXCEL	Kg
269.	STEEL SHINE	NUMBER ONE	Pcs
270.	TEZAB (muratic ACID)	SUPERIOR QUALITY,	Ltr
271.	TIN BRASSO (SMALL)	BRASSO 100ml Pack	Pack
272.	TIN SILVO (SMALL)	SILVO 100ml Pack	Pack
273.	VIM BAR 200gm	VIM 200gm Pack	Pcs
274.	WET MOP	RAJDHANI	Pcs
275.	WET MOP REFILL	SUPERIOR QUALITY,	Pcs
276.	WIPER Long	NOVA	Pcs
277.	WASHING POWDER	WHEEL	Kg
278.	Feather Brush	BRANDED	Pcs
279.	UJALA	Ujala (25 ml)	Pcs
280.	Carpet Brush	BLUE OCEAN	Pcs
281.	Hard Brush	BLUE OCEAN	Pcs
282.	Window Squeeze	TOLEXO	Pcs

Signatures of the Bidder _____ (with his/her stamp)

Industrial Growth Centre, Mansa Road , Bathinda (Punjab).

Email: ihmbti@gmail.com, aoihmbti@gmail.com

E- TENDER FOR PROCUREMENT OF PROVISION & GROCERY ITEMS

283.	Face Tissue Box	Premiere 100Ply	Box
284.	Kitchen tissue Paper Roll(60pulls)	Superior Quality 60Pull per roll	Roll
285.	Mosquito repellent liquid vaporiser refill (60 days)	Goodnight/All out 60 day refill	Pcs
286.	Toilet Paper Roll	Superior Quality	Roll
287.	Engine oil(1 ltr)	20W40 (1 ltr)	Ltr
288.	Clax 200 S (Liquid Emulsifier Concentrate to remove oil & Grease	Diversey 5 ltr	Pcs
289.	Clax Soft(5 ltr) Non yellowing Fabric Softener Concentrate	Diversey 5 ltr	Pcs
290.	Clax Hypo (50 ltr)Stabilised chlorine bleach	Diversey 50 ltr	Pcs
291.	Roza DET XL BR 121	Vuzzil Rozzario 30 lts pack	Pcs.
292.	Suma Tab D4(100 gm) vegetables & fruit sanitizer	Diversey 100gm	Pcs
293.	Suma Grill D9 (5ltr) Heavy duty cleaner, for grill, oven, Fryer.	Diversey 5 ltr	Pcs
294.	Clax 100 L CRYSTAL (25kg Bag) Superior performance fully build Detergent.	Diversey 25 kg bag	Pcs
295.	Garbage Bag small 1 pkt (30 pcs)	Superior Quality	Pkt
296.	Charcoal Open in Kg	Superior Quality	Kg
297.	Desi Ghee ½ KG	Verke/Nestle/Milkfood (500 gm)	Pkt
298.	Refined Oil (1 ltr pack)	Rice Bran	Pkt
299.	Refined Oil (1 ltr pack)	Cotton seed oil	Pkt
300.	Refined Oil (1 ltr pack)	Sunflower Oil	Pkt
301.	Refined Oil (1 ltr pack)	Ground nut oil	Pkt
302.	Refined Oil (15 ltr tin)	Rice Bran	Tin
303.	Refined Oil (15 ltr tin)	Cotton seed oil	Tin
304.	Refined Oil (15 ltr tin)	Sunflower Oil	Tin
305.	Refined Oil (15 ltr tin)	Ground nut oil	Tin
306.	Bikaneri Bhujiya	Haldiram /Bikano(1 kg pack)	Pkt
307.	Sabji masala	Superior quality (100 gm pack)	Pkt
308.	Meat masala	Superior quality (100 gm pack)	Pkt
309.	Nutrillite Margrine	Superior quality (500gm Pack)	Pack
310.	Rice Flour	superior quality	Kg
311.	Vim liquid	vim liquid (750 ML pack)	Pkt
312.	Lock big	Lock big (with 3 keys	Pcs
313.	Lock Small	Lock small (with 3 keys)	Pcs
314.	Concentrate Cake mix	Good rich (1kg pack)	Pkt
315.	pineapple crush	Mala brand 750ML	Bottle

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E- TENDER FOR PROCUREMENT OF PROVISION & GROCERY ITEMS

316.	Mal Mal cloth	superior quality	Mtr
317.	Dates Seedless	superior quality 250GM	Pkt
318.	Besan Mota	superior quality	Kg
319.	cinemon Powder	superior quality	Kg
320.	Tin- Coconut Milk	Nestle Milkmaid 400gm Tin	Tin
321.	Tumbo Sauce	Superior quality (1.2 KG bottle)	Bottle
322.	Roasted Almonds	Superior quality	Kg

NOTE:

- Please specify the details of each item in units of weights, measurements etc.
- Mention BRAND and quote accordingly
- ***The quantity may increase /decrease as per various actual requirements.***

**Principal
IHM, Bathinda**

Signatures of the Bidder _____ (with his/her stamp)

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E- TENDER FOR PROCUREMENT OF PROVISION & GROCERY ITEMS

INSTRUCTIONS/ GUIDELINES TO THE TENDERERS

1. UPLOAD a copy of the tender notice (**Annexure-I**).
2. UPLOAD an affidavit regarding Non-Black listing as per proforma given at (**Annexure-II**) duly attested by an Executive Magistrate or a Notary Public. The Original Affidavit must be submitted along with Demand Drafts of EMD and Tender Document fee to the Institute.
3. UPLOAD Technical Bid Proforma (**Annexure-III**).
4. UPLOAD a signed copy of the terms and conditions (**Annexure-IV**).
5. UPLOAD the detail of Bank Account for refund of EMD (**Annexure – V**)
6. In addition to this, following documents are to be attached with Technical Bid:-
 - i) **Tender Fee** : In the shape of a Demand Draft for Rs. 200/- in favour of “**INSTITUTE OF HOTEL MANAGEMENT, BATHINDA**” payable at **BATHINDA**. The Tender fee can also be deposited with the Institute’s Cashier before the last date/ time of the receipt of the tenders. The tenders without Tender Document fee will not be accepted under any circumstances.
 - ii) **Earnest Money Deposit (EMD)** of **Rs.20,000/-** in the shape of a Demand Draft in favour of in favour of “**INSTITUTE OF HOTEL MANAGEMENT, BATHINDA**” payable at **BATHINDA**. The EMD can also be deposited with the Institute’s Cashier before the last date/ time of the receipt of the tenders. The EMD without Tender Document fee will not be accepted under any circumstances.
 - iii) **The bidders having the MSME Registration will be exempted from submission of the Tender Document Fee and Earnest Money Deposit at the time of filling of tenders. However such MSME Registered Vendors will have to provide a valid self attested certificate in the place of Tender Document fee and EMD.**

In case such bidder is found as L1 bidder then he / she will have to deposit the performance security in the shape of a Bank Demand Draft only. The performance security will not be allowed to deposit in the shape of Bank

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E- TENDER FOR PROCUREMENT OF PROVISION & GROCERY ITEMS

Guarantee or FDR. It may be deposited in the shape of Demand Draft or payment at the cashier counter of the Institute.

- iv) Details of registration as Company / Shop / Establishment.
- v) Copy of Certificate of Registration for **PAN NUMBER** AND **GST NUMBER**.
- 7. Attach a signed copy of the Acceptance of Tender/ Conditions Forms (**Annexure-VI**).
- 8. Price should be quoted only in proforma at **Annexure-‘VII’**. It is worth to mention here that the rates once quoted/ finalized will remain same/ unchanged for a period of one year from the date of issue of the authority letter.
- 9. Details of tender are available on our website www.ihmbti.com. **Tender forms can be downloaded from the website of tender wizard.**
- 10. The material will be supplied Inclusive of all charges/ taxes/ freight i.e. **F.O.R institute** premises. No other charges for packing, delivery etc will be given under any circumstances.
- 11. Well known Branded products will be given preference.
- 12. Past experience in supplying to reputed organizations such as Institutions of Central Government, State Government or any renowned Autonomous Institution is necessary.
- 13. Please ensure that **(1)** Technical Bid along with Tender Fee & EMD and **(2)** Price Bid SHOULD ONLY BE SUBMITTED THROUGH ONLINE MODE ONLY should be put in an outer envelope, super-scribing, as **“TENDER DOCUMENT FOR SUPPLY OF PROVISION AND GROCERY ITEMS.**

Technical Bid/Tender Fee/EMD i.e. Annexures I to VI along with other documents as indicated in Clause 6 above. **The Financial bids** needs to be submitted online on <http://www.tenderwizard.com/IHM> , **no hard copy of the Financial Bid needs to be submitted. The Technical Bid is required to be submitted in the Institute as prescribed in term and conditions.**

Note: In case the tender is not submitted in the above format it will be rejected straightway.

**Principal
IHM, Bathinda**

Signatures of the Bidder _____ (with his/her stamp)

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E- TENDER FOR PROCUREMENT OF PROVISION & GROCERY ITEMS

Annexure-I

NOTICE INVITING e-TENDER

E-tenders are invited from **General Merchants/ Manufacturers/Sole agents/distributors/ Suppliers/ Firms/ Proprietor etc.** for signing an **Annual Rate Contract** for a period of **ONE YEAR** that may be further extendable subject to the mutual consent of both the parties, for supply of **PROVISION AND GROCERY ITEMS**, based on the demand generated by the Institute, from time to time, AS PER DETAILS MENTIONED AT SCOPE OF SUPPLY.

The tender document containing detailed terms & conditions may be downloaded from the website of Institute as well as Tender wizard.

TERMS AND CONDITIONS:-

1. **THE TENDER(S) MUST REACH** in the Office of the **PRINCIPAL, INSTITUTE OF HOTEL MANAGEMENT, BATHINDA** along with a **Bank Demand Draft** for Rs.200/- only (Rs. TWO Hundred Only) on account of **Tender Fee** and another Bank Demand Draft for **Rs. 20,000/- only** (Rs. Ten Thousand Only) **on account of Earnest Money Deposit**, in favour of "INSTITUTE OF HOTEL MANAGEMENT", payable at BATHINDA.
2. The **tenders will be opened** on the same day at **2.30 PM** in the PRINCIPAL OFFICE OF THE INSTITUTE OF HOTEL MANAGEMENT, BATHINDA in the presence of tenderer(s), who wish to be present in the said tender opening process. However, the Representatives of the bidders who keen to attend the tender opening process should have an authorization certificate from the company.
3. The Price bid will be opened after the opening of Technical Bid. The Price Bid of the technical qualified bidders will be opened by the Institute.
4. The Undersigned reserves all rights to accept or reject any or all the tenders without assigning any reason.

**Sd/-
Principal
IHM, Bathinda**

Dated: _____

Place: _____

Signatures of the Bidder _____ (with his/her stamp)

Industrial Growth Centre, Mansa Road , Bathinda (Punjab).

Email: ihmbti@gmail.com, aoihmbti@gmail.com

E- TENDER FOR PROCUREMENT OF PROVISION & GROCERY ITEMS

Annexure-II

(To be furnished on non-judicial stamp papers
worth Rs.30/- duly attested by Executive Magistrate or Notary Public).

AFFIDAVIT

I/We _____
partner/sole proprietor (Strike out which is not applicable) of (Name & Address of Firm)
_____ do hereby declare and solemnly affirm:-

- a) That the individual/firm/ companies are **not debarred or black- listed** by any department of Union/ State Government or any autonomous institute.
- b) That no partner or shareholder, directly or indirectly connected with the applicant has been debarred or blacklisted by any department of Union Govt./State Govt./Autonomous Institute.
- c) That the terms and conditions for supply of **PROVISION ITEMS** at INSTITUTE OF HOTEL MANAGEMENT, BATHINDA are acceptable to me/us. I/We will abide by them in letter and spirit.
- d) That I will supply the required material within the stipulated delivery period of the tender document/ supply .

Date: _____

Place: _____

DEPONENT

VERIFICATION

I/We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my/our knowledge and belief. No part of it is false and nothing has been concealed therein.

Date: _____

Place: _____

DEPONENT

Signatures of the Bidder _____ (with his/her stamp)

Industrial Growth Centre, Mansa Road , Bathinda (Punjab).

Email: ihmbti@gmail.com, aoihmbti@gmail.com

E- TENDER FOR PROCUREMENT OF PROVISION & GROCERY ITEMS

Signatures of the Bidder _____ (with his/her stamp)

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E- TENDER FOR PROCUREMENT OF PROVISION & GROCERY ITEMS

Annexure-III

TECHNICAL BID

- 1 Name of the applicant
(tenderer/ bidder). _____
- 2 Constitutional status of the
tenderer/ bidder. _____
i.e. Proprietor/ Partnership firm/ Pvt. Limited
Company/ Public Limited Company/ Co-op
Society etc.
- 3 Address of the tenderer/
bidder _____

- 4 Name of the Dealing Person :- _____
- 6 Position of the dealing person
in the tenderer firm/
company/ society :- _____
- 7 E mail id:- _____
- 8 Fax No (if any):- _____
- 9 Mobile No:- _____
- 10 Whether Manufacturer/
Dealer/ Distributor:- _____

11 **Details of the Tender document fee**

(A) *In case Tender Document fee is deposited in the shape of a demand draft:-*

Demand Draft No. _____

Date of demand draft _____

Amount of the demand draft Rs. 200/- only (Rs. TWO Hundred Only)

Bank with branch name _____

Signatures of the Bidder _____ (with his/her stamp)

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E- TENDER FOR PROCUREMENT OF PROVISION & GROCERY ITEMS

(B) *In case Tender Document fee is deposited in the shape of a Institute receipt:-*

Institute Receipt No. _____

Institute receipt date _____

Amount of the Institute receipt Rs. 200/- only (Rs. Two Hundred Only)

12 **Details of the Earnest Money Deposit (EMD):-**

(A) *In case EMD is deposited in the shape of a demand draft:-*

Demand Draft No. _____

Date of demand draft _____

Amount of the demand draft Rs. 20000/- only (Rs. Twenty Thousand Only)

Bank with branch name _____

(B) *In case EMD is deposited in the shape of a Institute receipt:-*

Institute Receipt No. _____

Institute receipt date _____

Amount of the Institute receipt Rs. 20000/- only (Rs. Twenty Thousand Only)

13 Whether exempted from deposit of Tender Document fee and EMD due to MSME Registration.

14 PAN Number _____

15 GST No. _____

Signatures of the Bidder _____ (with his/her stamp)

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E- TENDER FOR PROCUREMENT OF PROVISION & GROCERY ITEMS

**CHECK LIST DULY FILLED IN TO BE ATTACHED WITH THE TENDER
& UPLOADED ON THE WEBSITE OF E-TENDER.**

Sr. No.	Particulars	Remarks
1.	Copy of Tender Notice attached – Annexure – I	Yes/No
2.	Whether an affidavit on the non-judicial stamp paper, duly attested by the Executive Magistrate/Notary, regarding non-black listing/ non-prosecution of firm has been submitted? – Annexure – II	Yes/No
3.	Technical Bid Proforma attached – Annexure – III	Yes/No
4.	Signed copy of terms & conditions attached – Annexure – IV	Yes/No
5.	Bank Details (Anexure – V) for refund of EMD attached	Yes/No
6.	Signed copy of an acceptance of tender/ conditions (Anexure – VI)	Yes/No
7.	Whether a DD for Rs. 200/- on account of Tender Fee in favour of <u>INSTITUTE OF HOTEL MANAGEMENT, BATHINDA</u> has been submitted?	Yes/No
8.	Whether a EMD of Rs. 20,000/- in the shape of Demand Draft in favour of <u>INSTITUTE OF HOTEL MANAGEMENT, BATHINDA</u> has been submitted?	Yes/No
9.	If the Tender document fee and EMD are deposited with the Cashier of the Institute, then whether the original receipts of the same have been attached or not?	Yes/ No
10.	If the bidder is exempted from the payment of Tender Document Fee and EMD due to MSME Registered then whether a copy of the MSME Registration Certificate is attached or not?	Yes/ No
11.	Whether each page of the tender document and other enclosures as well as cutting(s)/ overwriting(s) have been signed/ initialed by the tenderer and also the forwarding letter duly signed by the authorized signatory, has been submitted?	Yes/No
12.	Copy of Certificate of Registration for GST/ PAN attached.	Yes/No
13.	Whether a copy of the Audited Balance Sheet for the Last Two Financial	Yes/No

Signatures of the Bidder _____ (with his/her stamp)

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E- TENDER FOR PROCUREMENT OF PROVISION & GROCERY ITEMS

	Years have been attached or not?	
14.	Whether the detail of clients to whom services/ goods provided/ supplied during the last two financial years have been attached or not?	Yes/No
15.	Whether a copy of the Income Tax Return for the last two financial years have been attached.	Yes/No

Note: Non compliance to any of the above conditions will render the offer/ tender to be rejected out-rightly and Price bid of the firm will not be opened.

Dated:- _____.

Place:- _____.

Signature_____

Name:- _____

Address:- _____

Contract No:- _____

E-mail id:- _____

With Seal

Signatures of the Bidder _____ (with his/her stamp)

Industrial Growth Centre, Mansa Road , Bathinda (Punjab).

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E- TENDER FOR PROCUREMENT OF PROVISION & GROCERY ITEMS

Annexure-IV

TERMS AND CONDITONS

1. Tenderers are to sign the form of the Tender, giving exact specification of the articles, the contents and the design of the articles and the schedules of rates. All tenders, not so signed, shall be rejected.
2. Earnest Money Deposit must be paid in Demand Draft. However, for the convenience of the bidders the Tender document fee and EMD can be deposited with the Institute cashier against Institute's receipt. In case the Tender Document fee and EMD is deposited with the cashier then the original receipt will have to be attached with the tender document.
3. The bidders that will be registered with MSME will be exempted from the payment of Tender Document fee and EMD. However they will have to deposit a copy of their MSME Registration Certificate with the Institute along with the hard copy of the tender on or before last date/ time of the tender. In case the copy of such MSME Certificate will not be attached then the tender will be rejected. The said bidders if observed as L1 bidders then they will have to deposit the performance security in the shape of Demand Draft or will have to deposit the same with the Institute's cashier. It will not be deposited in the shape of Bank Guarantee or FDR under any circumstances.
4. The Institute reserves the right to disqualify the complete tender if overwriting or erasing is found in the columns. Each page must be stamped and signed.
5. All tenderers must disclose the names of their partners, if any. Any tenderer failing to do so will render himself liable to have his security deposit forfeited and contract, entered into, cancelled at any time during its completion.
6. Tenders are to be enclosed in sealed envelopes addressed to the Principal of the Institute clearly stating on the envelope the category of articles tendered for "**Supply of Provision and Grocery items**".
7. No tender will be accepted unless it is properly sealed. Tenders must be brought duly sealed to the Institute's office and delivered as directed. Tenderers shall not be allowed to fill in or seal the tender at the office of the Institute.

Signatures of the Bidder _____ (with his/her stamp)

Industrial Growth Centre, Mansa Road , Bathinda (Punjab).

Email: ihmbti@gmail.com, aoihmbti@gmail.com

E- TENDER FOR PROCUREMENT OF PROVISION & GROCERY ITEMS

8. All tender quotations should, besides the specifications already stated in the Tender Form very clearly specify the articles in respect of contents, gauge, brand, quality, quantity, size, gross weight, net weight and any other additional specification, wherever applicable to such items.

9. EMD of unsuccessful tenderers will be refunded after finalizing the agreement with the successful tenderer. EMD will not carry any interest. Tenders submitted without EMD, mentioned above, will be liable for rejection without providing any opportunity to the tenderer concerned. The exemption of cost of tender document/earnest money etc. to Govt. agencies/Govt approved agencies will be allowed / applicable as per Govt. rules. Such parties must provide a copy of exemption certificate / proof for claiming exemption, along with the Technical Bid.

10. Tender once submitted will not be allowed to be withdrawn. In the event of non acceptance of offer by the tenderer, the Earnest money is liable to be forfeited.

11. The EMD deposited by the bidder will be converted into performance security. The bidders who will be exempted from the deposit of EMD at the time of filling of the tender due to MSME registration then, he/ she will have to deposit the Performance Security after allotment of LOI/ when he she will be declared as L1 bidder.

12. The tender will be allotted to lowest bidder item wise as per schedule list.

13. It is distinctly understood that the tenderer will be strictly required to confirm to the conditions of this contract and any pleas will not on any account be admitted as an excuse on their part for infringement of any of the condition.

14. Successful tenderer or tenderers shall supply articles in such quantities and as per specifications and quality demanded as any ordered on him or them from time to time. The quantities mentioned in the schedule are only indicative of the estimated requirements of the Institute, and the Institute does not bind itself to purchase/to complete any or all the quantities indicated therein.

15. Articles to be supplied strictly on punctuality as briefed from day to day. The tenderer will supply the Items to the Institute on next day at 9.30 A.M sharp or time given by the Institute. In case of late supply of the items, a penalty of Rs.500/- or 2% of value of supply whichever is higher will be imposed to the tenderer. The Institute shall also be at liberty to make purchase of

Signatures of the Bidder _____ (with his/her stamp)

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E- TENDER FOR PROCUREMENT OF PROVISION & GROCERY ITEMS

the items as per the requirement from the open market at the risk and cost of the tenderer without further intimation.

16. If any article is not available or the Tenderer does not want to quote for it, clear remarks to this effect must be made against such articles.

17. Tenderers are requested to fill in the tender carefully after noting the size by numbers etc. of articles mentioned in the specifications.

18. The successful tenderers will be required to deliver the articles under the terms of contract at the Institute's registered office which shall be inclusive of Taxes, Delivery charges, cartage, freight etc. etc. The Institute will not be held liable to pay any extra amount over and above the rates finalized in the tender.

19. The successful tenderer while effecting deliveries against the Institute's orders, will have to send an official delivery challan mentioning in it the quality/brand quantity, rates etc. Thereafter, bill should be submitted within 3 days.

20. If any time, during the continuance of this contract, the performance in whole or in part by either part of any obligation under this contract shall be prevented or delayed by reason of any war, hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lock-outs or acts of God (hereinafter referred to as "events") provided notice of happening of any such eventuality is given by either party have any claim for damages against the other in respect of such non-performance or delay in performance; and deliveries under the contract shall be resumed as soon as practical, after such event has come to an end or ceased to exist and the decision of the Principal shall be final and conclusive have, provided further that if the performance in whole or part or any obligation under this contract is prevented or delayed by a reason of any such event for a period exceeding 30 days either party may at its option terminate the contract PROVIDED ALSO that if the contract is terminated under this clause, the Institute shall be at liberty to take over from the tenderer at a price to be fixed by the Principal which shall be final; all unused, undamaged and acceptable materials, bought out components and stores in course of manufacture in the possession of the tenderer at the time of such termination or such portion thereof as the Institute may deem fit accepting such materials, bought out components and stores as the tenderer may with the concurrence of the Institute elect to retain.

Signatures of the Bidder _____ (with his/her stamp)

Industrial Growth Centre, Mansa Road , Bathinda (Punjab).

Email: ihmbti@gmail.com, aoihmbti@gmail.com

E- TENDER FOR PROCUREMENT OF PROVISION & GROCERY ITEMS

21. The Institute also reserves the right to enter into parallel contracts simultaneously or at any time during the period of this contract with one or more tenderer(s)/supplier(s) such quantity of such item(s) as the Secretary/Principal (whose decision shall be final) may determine and to forfeit the security deposit and terminate the contract at any time without assigning any reason, whatsoever, even before the expiry of the contract period.

22. The Institute also reserves the right to terminate the contract any time during the year, in the case of the unsatisfactory performance of the tenderers and in such a case Security Deposit will be forfeited.

23. All disputes are subject to Bathinda jurisdiction only.

24. All future **Corrigendum's, addendums, amendments, extensions of bid submission date with regard to this Bid, if any, shall be published only at** website www.ihmbti.com, <http://www.tenderwizard.com/IHM> and not through press advertisement. All the bidders are requested to look at the said websites for this purpose regularly.

25. The rates quoted should be **"NET RATES"** inclusive of all taxes and F.O.R. IHM, Bathinda. Rates should be quoted strictly according to the unit of the measurement specified against each item number. Increase in rates during the contract period will not be entertained. The rates need to be filled online.

26. No rates column should be left blank otherwise the highest rate quoted by any other tenderer for that item shall be taken for evaluation of the tender. In case the tenderer is still successful in getting the contract on the basis of his being the lowest, he would be paid lowest rates quoted by other tenderers for those items not quoted. Tenderers are requested to fill / write all the columns and no column should be left blank.

27. Please note that "Terms & Conditions" accompanying the tender documents are for general guidance and successful tenderer will have to sign an agreement, with amendments, if

Signatures of the Bidder _____ **(with his/her stamp)**

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Email: ihmbti@gmail.com, aoihmbti@gmail.com

E- TENDER FOR PROCUREMENT OF PROVISION & GROCERY ITEMS

any, considered necessary by the Institute. **Conditional tender will be summarily rejected and no correspondence in this regard shall be entertained.**

- A. The material shall be of the best quality and as per the specifications demanded. At any stage these are found unsuitable/sub-standard shall be liable to be rejected by the institute. The decision shall be final and binding on the Supplier.
- B. In case the material or any part thereof has been rejected the Institute shall not be required to assign or give any reason for such rejection and their decision shall be final. In case of any of the said material being rejected or not being rejected supplied as aforesaid, the Institute shall be at liberty to purchase the same from outside
- C. As 100% inspection of the commodities is not possible or practicable at the time of supply, the supplier shall be responsible to accept back and replace all such material which are on inspection/opening/checking/actual use found unsuitable or below the standard required by the Institute. In case of failure of the supplier to do so, the unit shall have the right to proceed in same manner as in the case of (B.) above in respect of these rejected commodities as well.
- D. The quantities shown in the 'Schedule' are only estimated requirements. The unit reserves the right to increase/decrease the quantities. No arrangement of any kind shall be entertained. The Institute also reserves the right to place order on any item/items of the purchase order throughout the currency of the contract and the supplier shall not be entitled to claim any compensation or damages.
- E. The supplier shall maintain proper date wise record of all indents placed on them by the Institute for effecting supplies. If telephonic indents are placed at any time, the supplier shall ensure that such telephonic orders are followed with written indents

Signatures of the Bidder _____ (with his/her stamp)

Industrial Growth Centre, Mansa Road , Bathinda (Punjab).

Email: ihmbti@gmail.com, aoihmbti@gmail.com

E- TENDER FOR PROCUREMENT OF PROVISION & GROCERY ITEMS

F. The supplies must be accompanied by a proper dated challans/advice mentioning therein separately the quantity ordered and quantity supplied in respect of each item.

27. In the event of failure on the part of the 'Supplier' to supply the material, in accordance with the conditions entered herein the Institute shall have the right to make alternative arrangement at the cost and risk of the supplier.

28. In the event of failure of the tenderer at any stage while depositing Performance Security & Signing Agreement, the Institute may forfeit the tenderer's EMD and/or Performance Security & the tendered items should be allotted to another tenderer as deemed fit by the Institute. If the successful bidder is exempted from the payment of EMD due to MSME, then he/ she will have to deposit a security of 05 percent of the Tender value in the shape of a Bank Guarantee issued in the favour of IHM Bathinda and issued by any nationalized bank, having validity not less than a year of signing the agreement.

29. Earnest Money Deposit (EMD) of all unsuccessful tenderer would be refunded within 30 days of the tenderer being notified as being unsuccessful.

30. A stamp paper of Rs.100/- is to be provided by the tenderer at his own cost for signing of Contract Agreement.

31. In case of breach of any of the conditions stipulated herein the Institute shall be at liberty to terminate contract without prejudice to the right of the Institute to claim damages on account of breaches

a. The supplier shall not be directly concerned or in any way deal with the officers or other persons employed by or under the authority of the Institute in making the supplies hereby contracted for, nor shall be suppliers either directly or indirectly give or promise to pay or give, or permit to be given to any person or persons or in any department under the Institute, money or

Signatures of the Bidder _____ (with his/her stamp)

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gratuity, fee or reward for any matter or thing or any way relating to the performance of the contract.

b. The supplier shall not assign the present contract or in any manner allow any other person or persons to interfere in the Management or performance thereof, without the written permission of the Institute management.

32. The bills for the supplies as aforesaid may be preferred by supplier on the Institute within a month from the last date of the billing period. The bills should be made on proper printed bill form serially numbered and in no case on the letterheads.

33. Any over payment of the Suppliers bills for the supplies made under these terms and conditions shall be recovered from the suppliers from his bills subsequently submitted for payment and if such over payments or any portion thereof or thereafter remitted by the supplier. The amount so recovered will be refunded to the supplier. The unit shall have the right to recover the overcharges, from the security deposit as well.

34. The Tenderer shall be solely responsible for supply of items as per food safety norms under FSSAI and any other relevant Acts.

35. The Institute shall pay for such approved material as shall be supplied by the supplier and accepted by the said officer for and on behalf of the Institute under or by virtue of these 'Terms and conditions' at the rates and prices which will be specified and contained in the Schedule after the tender has been approved.

36. T.D.S will be deducted from the bills as per the rate applicable

37. **Payment:-** The payments will be made digital mode transfer through RTGS/NEFT/Multicity account payee cheque on a monthly consolidated basis within 14-20 days after the receipt of consolidated statement/bills.

38. The supplier shall be personally responsible for the quality and quantity of the materials supplied and in case of any adulterated or substandard materials found being supplies, the supplier shall be personally liable for actions under the relevant acts.

39. The management reserves the right to **accept or reject all/any offers without assigning any reason. The management does not bind itself to accept the lowest rate or any tender or to give any reasons for rejection of tender without assigning any reasons thereof.**

Signatures of the Bidder _____ (with his/her stamp)

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40. All the tenderers have to enter into a pre contract integrity pact and signed copy has to be submitted along with technical bid.

41. The successful AGENCY shall execute the Agreement with IHM Bathinda, positively within **15 days (fifteen days)** of award of the Contract, failing which his tender/ contract shall be liable for cancellation. It is made clear that the General Terms & Conditions Technical Bid , Financial Bid etc. attached with the Tender Documents are deemed to form an integral part of the contract and his security will be forfeited

42. In the event of contract being extended, the management reserves the right to call upon the suppliers to continue the supplies for **Six Month** in excess of the contract period at the rates of the immediately preceding month.

43. **Supporting Documents-** All the required supporting documents must be uploaded as per the prescribed method along with Techno Commercial Bid of the tender.

44. **Delivery of material shall be FOR Bathinda.** Payment will be released by the Institute directly after satisfactory delivery. In event of the delayed payment due to administration reason the supplier will have no legitimate claim for any kind of compensation.

45. **The Financial Bids** of only those parties, who qualify in technical bid and in samples, will be opened as per given schedule.

46. **The financial bids** need to be submitted online on <http://www.tenderwizard.com/IHM> **no hard copy of Financial Bid needs to be submitted.** The Technical Bid is required to be submitted in the Institute as prescribed in term and conditions.

47. Rates for all items carrying printed MRP should be quoted either MRP or discounted on MRP.

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48. Any dispute, controversy or claims arising out of or relating to this Tender or Subsequent Agreement or the breach, termination or invalidity thereof, shall be settled by arbitration and the Principal of the Institute shall appoint the Arbitrator and the appointment of such Arbitrator and the award of the Arbitrator shall be final and binding on both the parties. Dispute, if any, would be subject to Bathinda Jurisdiction.

49. The tenderer will supply all allotted items and will hand over to the storekeeper/agent for receipt after its checking.

50. Discontinuance of supply of materials before the contract period will lead to forfeit the security deposit.

51. The items not supplied by the supplier because of some or other reasons, will be purchased by the Institute from open market and the amount difference in the rates would be recovered from supplier.

52. Disqualifications:

The proposal is liable to be disqualified in the following cases tenderers fails to meet the bidding requirements as indicated in the tender document:-

- (a) Proposal not submitted in accordance with the procedure and formats prescribed in this document or treated as non-conforming proposal.
- (b) During validity of the proposal, or its extended period, if any, the tenderer increases his quoted prices other than statutory components.
- (c) The tenderer's proposal is conditional or has deviations from the terms and conditions of this tender document.
- (d) Proposal is received in incomplete form.
- (e) Proposal does not meet the minimum requirements specified in the tender document.
- (f) Proposal is received after due date and time.
- (g) Proposal is not accompanied by all the requisite documents.

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- (h) Information submitted is found to be misrepresented, incorrect or false, accidentally, unwittingly or otherwise, at any time during the processing of the contract (no matter at what stage) or during the tenure of the contract including the extension period if any.
- (i) Tenderer tries to influence the proposal evaluation process by unlawful/ corrupt/ fraudulent means at any point of time during the bid process.
- (j) In case any one party submits multiple proposals or if common interests are found in two or more tenderers, the tenderers are likely to be disqualified, unless additional proposals/ tenderers are withdrawn upon notice immediately. Tenderers may specifically note that while evaluating the proposals, if it comes to institute's knowledge expressly or implied, that some tenderers may have colluded in any manner whatsoever or otherwise joined to form an alliance resulting in delaying the processing of proposal then the bidders so involved are liable to be disqualified for this contract as well as for a further period of three years from participation in any of the tenders floated by the Institute.
- (k) Any conviction of the bidder in court case/legal proceedings, tax evasion case.
- (l) The Bidder is under a declaration of ineligibility/ banned/ blacklisted by any State or Central Government/ any other Government Institutions in India for any reason as on last date of submission of the Bid.
- (m) Tenderers fails to deposit interest free Performance Security in demand RTGS/NEFT/draft/ pay order or fails to enter into a contract with the Institute within the stipulated period or within such extended period, as specified by Institute.

Dated:- _____.

Place:- _____.

Signature_____

Name:- _____

Address:- _____

Contract No:- _____

E-mail id:- _____

With Seal

Accepts all the terms & conditions of the Tender
Under hand and seal of the authorized person

Signatures of the Bidder _____ (with his/her stamp)

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Accepted

Dated:- _____.

Place:- _____.

Signature_____

Name:- _____

Address:- _____

Contract No:- _____

E-mail id:- _____

With Seal

Signatures of the Bidder _____ (with his/her stamp)

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Annexure- V

Details about Bank Account of the firm who has deposited EMD

Name of the firm: _____

Sr. No.	Particulars	Detail
1.	Account No.	
2.	Name of Bank	
3.	Branch Name	
4.	IFSC Code of Bank	
5.	Name of Operator	

Dated:- _____.

Place:- _____.

Signature _____

Name:- _____

Address:- _____

Contract No:- _____

E-mail id:- _____

With Seal

Signatures of the Bidder _____ (with his/her stamp)

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Annexure- VI

TENDER/CONDITIONS ACCEPTANCE LETTER

Date:-----

To

**PRINCIPAL
INSTITUTE OF HOTEL MANAGEMENT
BATHINDA**

Subject: Acceptance of Terms & Conditions of Tender.

Dear Sir,

1. I/ We have downloaded the tender document(s) for the above mentioned 'Tender/Work' from the Institute website.

2. I / We hereby certify that I / we have read entire terms and conditions of the tender documents. (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your organization too has also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirely.

5. In case any provisions of this tender are found violated, your organization shall be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely and we shall not have any claim/right against organization in satisfaction of this condition.

Yours Faithfully,

Signatures :- _____

Name:- _____

Address: - _____

Contact No:- _____

Signatures of the Bidder _____ (with his/her stamp)

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Annexure- VII

PRICE BID

**(MUST BE SUBMITTED ON TENDER WIZARD PORTAL ONLY
IT SHOULD NOT BE SUBMITTED IN THE ENVELOP)**

Signatures of the Bidder _____ (with his/her stamp)